

CITY OF OAK HILL

CITY COMMISSION MEETING

CITY COMMISSION CHAMBERS – CITY HALL
234 South US Highway 1
Oak Hill, FL 32759
(386) 345-3522



December 11, 2017
6:00PM
MINUTES

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Roll Call.

Present: Mayor Gibson, Commission Bracy, Commissioner Bittle, Vice Mayor Hyatt, Commissioner Lindlau.

B. PRESENTATIONS

C. CITY ADMINISTRATION REPORTS

1. Oak Hill Medical – Offer

Glenn Storch stated that the offer that was previously presented has been retracted, therefore there is nothing for the commission to hear.

Commissioner Bracy gave a brief history of the what has happened between the City and the Foundation.

2. Review of the Bills and Paid Interim Bills for December 4, 2017

The Commission questioned a charge from Amazon and the City administrator stated that it was an error and the funds have been reimbursed.

3. Homeless and Disadvantaged Summit

The City Administrator stated that she will attend this meeting to represent the City.

4. CMA Contract Concerns

The City administrator stated that Scott is attempting to contact the company and require them to uphold the contract they have with the city.

5. No second Meeting in December.

The City administrator stated that the Mayor and herself had a preliminary meeting with representatives from FIND and she would like to request the presented scope of work to be approved.

TASK I ECOLOGICAL SERVICES

Part 1 Delineation of Wetland Limits

DRMP will delineate the wetlands and other surface waters within and adjacent to the project area in accordance with federal and state guidelines (Corps 1987 Wetland Delineation Manual and Florida Administrative Code Rule 62-340, respectively). Wetland limits will be marked with flagging and flag locations will be recorded with a sub-meter accurate Trimble GPS unit. The functional value of the wetland habitat will be assessed in accordance with methodology approved by the Florida Department of Environmental Protection (FDEP) and U.S. Army Corps of Engineers (USACE).

Lump Sum Fee for Part 1 \$1,700.00

Part 2 General Wildlife And Gopher Tortoise Survey

DRMP will review available literature and GIS databases prior to conducting wildlife surveys to determine the state and federally protected wildlife species that have the potential to occur within the project area. DRMP will conduct a general wildlife and gopher tortoise survey for protected wildlife in the project area. The survey shall be designed such that the methodology, results, and conclusions would be acceptable to the U.S. Fish and Wildlife Service (USFWS) and the Florida Fish and Wildlife Conservation Commission (FWC).

Lump Sum Fee for Part 2 \$600.00

Part 3 Environmental Resource Permitting

DRMP will prepare a FDEP Environmental Resource Permit (ERP) and a USACE Section 404 Permit Application Packages. These permit packages will consist of preparation of the FDEP and USACE Form 62-330.060(1) Joint Application for Individual ERP/Authorization to Use State-owned Submerged Lands/Federal Dredge and Fill Permit, any necessary supporting exhibits, survey of the jurisdictional wetland boundary, and an Ecological Assessment Report.

DRMP will conduct one (1) pre-application meeting with the FDEP and the USACE to discuss the proposed project and the anticipated natural resource impacts and mitigation plan, if warranted. DRMP will also conduct field meeting(s) with the FDEP and the USACE to confirm the delineated wetland limits.

Deliverable: DRMP will provide a draft copy of the permit application packages for review and signature. A final copy of the permit application will be provided to the Client electronically following submittal to the agencies.

1. If necessary, the Client will be responsible for purchasing the wetland mitigation credits required to offset any unavoidable wetland impacts.
2. The Client will be responsible to pay all permit fees prior to submittal to the agencies.
3. Assumes no species-specific permitting will be required from the USFWS or the FWC.

Lump Sum Fee for Part 3 – \$13,000

Part 4 Seagrass Survey (Optional Service)

If seagrass occurs within the project area, a survey of seagrass locations will be required by the permitting agencies. DRMP will perform a seagrass survey along the length of the project to demonstrate avoidance and minimization of impacts and to quantify anticipated impacts to seagrass habitat, if needed.

Time and Material Not To Exceed for Part 4 – \$2,000.00

Task I Summary Lump Sum Fee for Part 1 - \$1,700.00 Lump Sum Fee for Part 2 - \$600.00 Lump Sum Fee for Part 3 - \$13,000.00

Lump Sum Fee for Task I – \$15,300.00

Lump Sum Fee for Part 4 (Optional) - \$2,000.00 Lump Sum Fee for Task I (W/ Optional Part 4) – \$17,300.00

Motion: To Approve the DRMP Scope of work, Action: Approve, Moved by Commissioner Lindlau, Seconded by Vice Mayor Hyatt.

Motion passed unanimously.

D. CITY ATTORNEY NON-AGENDA ITEMS

E. VOLUSIA COUNTY SHERIFF ITEMS

F. CITY PLANNER ITEMS

G. CITY ENGINEER

H. CONSENT AGENDA

1. The approval of the following minute: October 17, 2017 Workshop, October 23, 2017 and November 13, 2017 Commission meetings.

Motion: to approve the following minutes October 17, 2017 Workshop, October 23, 2017 and November 13, 2017 Commission meetings, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle. Motion passed unanimously.

I. OLD BUSINESS

J. NEW BUSINESS

1.

RESOLUTION NO. 2017-17

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAK HILL, FLORIDA AUTHORIZING ENTERING INTO A LOAN AGREEMENT WITH AMERIS BANK IN AN AMOUNT NOT TO EXCEED \$200,000 FOR THE PURPOSE OF FINANCING THE COSTS AND EXPENSES ASSOCIATED WITH CLEAN-UP AND RECONSTRUCTIVE EFFORTS RELATED TO HURRICANE IRMA, AS DESCRIBED HEREIN, AND PAYING COSTS RELATED THERETO; PROVIDING THAT OBLIGATIONS UNDER THE LOAN AGREEMENT AND THE NOTE SHALL BE A LIMITED OBLIGATION OF THE CITY PAYABLE FROM REIMBURSEMENT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY AS PROVIDED HEREIN; PROVIDING FOR THE RIGHTS, SECURITIES AND REMEDIES FOR THE LENDER; AUTHORIZING THE PRIVATE NEGOTIATED DIRECT PLACEMENT OF THE LOAN WITH THE LENDER PURSUANT TO THE TERMS AND CONDITIONS DESCRIBED HEREIN; APPROVING THE FORM OF THE LOAN AGREEMENT AND THE NOTE; MAKING SUCH DETERMINATIONS AS ARE REQUIRED TO AFFORD THE NOTE "BANK QUALIFIED" STATUS; AUTHORIZING OTHER REQUIRED ACTIONS; AND PROVIDING AN EFFECTIVE DATE.

Motion: To approve Resolution 2017-17, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.

K. CITY GOALS

Water and Sewer

Meeting on December 12, 2017 to discuss Impact Fee Study

Parks

Proposal for Nancy Cummings Park

Motion: To approve the lighting proposal for Nancy Cummings Park, Action: Approve, Moved by Commissioner Bittle, Seconded by Commissioner Lindlau. Motion passed unanimously.

L. BOARDS AND COMMITTEES

Economic Director

Economic Development Board

Waterfront Committee

PLDRC (Planning & Land Development Regulation Commission)

Parks and Recreational Advisory Board

M. CITIZEN PARTICIPATION (NON AGENDA ITEMS)

N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS

The Mayor stated he has been appointed to the Indian River Lagoon Management Board.

Commissioner Lindlau stated he attended the STEM advisory board for the Indian River Lagoon Council and there were some interesting ways they are dealing with Stormwater, including using wood chips with great success.

O. ADJOURNMENT – 6:45PM



Douglas A Gibson, Mayor

ATTEST:



Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.

